

OFFICE OF DEAN STUDENT WELFARE
PANJAB UNIVERSITY, CHANDIGARH

No. DSW/22/643

Dated: 21/2/22

Dear Colleagues,

Please find enclosed herewith hostel allocation for the 1st year & 2nd year P.G. Students (already allotted) to be admitted during the current academic session 2020-2021 & 2021-2022. The admission to the hostels will start from the date of department starts offline classes. The applications for admission to the hostels will be entertained strictly according to the seats allocated to the various teaching departments. A copy of the chart showing allocation (split of 1st year allocation as per reservation i.e. for SC/ST/BC) of number of students to be admitted in each hostel has already been sent on 18/19 Feb, 2022 for your ready reference and action to be taken at your end.

Following guidelines be strictly followed while recommending the application of a student for hostel accommodation:-

- i) The Chairpersons of the Teaching Departments are requested to follow the Handbook of Hostel Rules for the current session to see the eligibility of students for Hostel accommodation. They shall display on the Notice Board of their Departments, the number of hostel seats allocated for the students of their Department. The students admitted beyond this number must be informed well in time that hostel seats cannot be allotted in case they are admitted in that course.
- ii) The allocation of hostel is purely on merit basis within each category of reservation.
- iii) Chairperson is to recommend the admission in the University hostel.
- iv) Students to submit the hostel admission form/application to the concerned department within 3 days from the date of start of offline classes for allocation of hostel accommodation.
- v) Admissions would be strictly according to the number of seats allocated to each Department. No request for the additional seats will be entertained in view of capacity of hostels already falling insufficient due to increase in the strength of students seeking admission in the University.

Note: (a) Students who, after passing the professional course, seek admission in the non-professional post-graduate degree course, shall not be considered for allotment of hostel accommodation.

(b) No student will be permitted to stay in the hostel who has completed his/her post-graduation in one subject (e.g. a student after completing one M.A. from any University and seeking admission in another M.A. shall not be entitled for hostel accommodation). In other words, hostel accommodation for parallel course will not be permitted. Students seeking admission in vertical courses will only be entitled for hostel accommodation (e.g. student after completing B.Sc. can seek hostel in M.Sc., M.Phil, Ph.D or student after completing LL.B. can seek hostel in LL.M and Ph.D).

- vi) The application is to be duly certified by the Chairperson that:
 - (a) This is the only hostel admission form certified by him/her for this particular student and his/her (student's) name has been entered against Sr.No. _____ in the register maintained in the Office for the purpose is the same which has been shown on the admission form.
 - (b) The admission to the hostel has been recommended according to the merit list of admission to the Department in accordance with the quota of seats allocated to the Department.
- vii) This year we shall observe the following guidelines for allotment of rooms in the hostels:
 - (a) All the undergraduate/post-graduate/M.Phil students will be given sharing accommodation only.
 - (b) Ph.D scholars, who are paying normal rent in the hostels, will be given sharing accommodation throughout their tenure in the hostel.

- (c) The Research scholars, who are paying rent equivalent to the house rent claimed by them on monthly basis, will be given sharing accommodation till the approval of synopsis/confirmation. After that, they will be allowed single room accommodation in the Boys Hostels Nos.1 to 6 and Girls Hostels Nos.1 to 4 only. However, if they want accommodation in Boys Hostel No. 7 & 8 and Girls Hostel No. 5 to 9, they will be provided hostel accommodation on sharing basis, even if they are paying the house rent amount.
- viii) The student is required to indicate the percentage of marks obtained in the last University Examination passed and this is to be certified by the Department concerned.
- ix) The list of defaulters who have not paid the hostel dues has already been sent to you by the Wardens. Kindly ensure that the name of the applicant you are recommending does not fall in this list. If it does, then the student must bring a 'No Dues' Certificate from the Warden of the hostel before his/her application is recommended for hostel accommodation.
- x) The permanent as well as correspondence address of the student given in the hostel form may kindly be got verified and it should be the same as given in the admission form submitted to the Department. A residential proof be provided for the same.
- xi) In case a student shifts from one Department to another or from one stream to another in the same Department, his/her seat in Hostel should be cancelled with an intimation to the hostel Warden concerned. **He/She will be reallocated the hostels seat as per merit in that Department/stream.**

It is further stated that all the students who were allotted and occupied hostel during the academic session 2020-21 & 2021-22 on regular basis may be allotted the same hostel subject to fulfilment of condition that they have been promoted to next higher classes. The change of hostel, if any, be made after the application of the candidate duly signed by the Dean Student Welfare or Dean Student Welfare (W).

Please send your specimen signatures with impression of official stamp to the Warden/s of the hostel/s in which the seats of your Department have been allocated.

With regards,

Dean Student Welfare (W)

Dean Student Welfare

Encl: As above

Issued to:

1. Chairpersons, P.U. Teaching Departments.
2. All Wardens, P.U. Boys Hostels
3. All Wardens, P.U. Women Hostels
4. Dean International Students, P.U. Chandigarh.

NOTE: UNDER NO CIRCUMSTANCES AN APPLICATION FOR HOSTEL ACCOMMODATION WILL BE ENTERTAINED UNLESS IT IS DULY CERTIFIED BY THE CHAIRPERSON.